

# PCC of Girdlington, Heaton & Manningham

## Trustees Report and Accounts for the Year Ended 31<sup>st</sup> December 2018

This is a new PCC consisting of representatives from all four Churches  
in the newly created Parish on 1<sup>st</sup> July 2018:

Heaton: St Barnabas, Heaton: St Martin,  
Manningham: St Paul & Girdlington: St Philip

Registered Charity No. 1169954



**FOUR CHURCHES – ONE MISSION**

# **Aim and purposes**

Girlington, Heaton & Manningham Parochial Church Council (PCC) works with the incumbent to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It is also specifically responsible for the maintenance of the church buildings and their grounds.

# **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of the Church Family. Our services and worship put faith into practice through prayer and scripture, music and sacrament. To facilitate this work it is important that we maintain the fabric of the Church buildings.

When planning our Church activities, the PCC is mindful of the Charity Commission's guidance on public benefit. In particular we try to enable ordinary people to live out the Christian faith as part of our parish community through:

- o Worship and prayer.
- o Learning about the gospel, and developing knowledge and trust in Jesus.
- o Provision of pastoral care for people living in the parish.
- o Care for the less fortunate through running a weekly cafe in a safe environment.
- o Engagement with people of other faiths to bring about a better understanding of one another and building community.
- o Offering the buildings to local schools as a learning resource.
- o Providing care and hospitality through hosting children's activities.
- o Mission and outreach work.

Please visit our Parish website: <https://bradfordwest.church>

# **Achievements and Performance**

2018 has been an exciting year in the life of the Parish as from 1<sup>st</sup> July 2018 we became the enlarged Parish of Gillingham, Heaton & Manningham.

We continue to flourish as four congregations within the one parish. Our outreach to the local community has also grown. We believe that the public have benefited from all our various activities and that well-being in the local community has been enhanced.

## **Worship**

We continue to offer Sunday worship in all our Churches together with a regular midweek service. Our patterns of worship are evolving and we have introduced a wider range of service types including Breakfast Church and All Age worship across the Parish.

Our African, Asian and Persian members of the congregation continue to play an important part in the life of the Church. The international flavour of Church in our Parish reflects the type of city we live in and is a catalyst for change and growth.

Our Sunday Schools at St Paul's, St Philip's and St Martin's meet during the Sunday morning services. There is enormous variation in the number of children attending from week to week which brings lots of challenges. We have welcomed children from many different backgrounds and cultures.

We continue to take Holy Communion to a number of Nursing and Rest Homes in the Parish.

Everyone is welcome to attend our worship services. At 31 December 2018 there were 149 parishioners on the Church Electoral roll. 19 names had been added during the year and 39 were removed. The average number of people attending services across the four churches each week is 129. Our prayer is that this number would increase and that new people, especially children, will be welcomed into the life of the Church.

During the year over 45 different Persians have attended worship. These are people mainly from Iran, but this year we have seen an increase in Sorani speakers, who are Kurdish. The faces often change as people receive asylum and move away, to find work, housing or to be near friends. We are able to nurture their faith and sometimes to introduce them to Jesus. Several have been prepared for baptism and confirmation.

As well as our regular services we enable the community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. We have celebrated 9 baptisms and held 11 funerals in our church buildings this year.

10 people were prepared for confirmation during the year. We celebrated their commitment by welcoming Bishop Toby to our confirmation service.

We would like to thank all those people who enable our worship including those who arrange the flowers and clean the Churches to make them such wonderful places to worship. We are especially grateful to all who coordinate and to those who give hours of time to run our Churches. Thanks to all our Churchwardens and Readers who serve us so faithfully so the ministries of the parish flourish.

## **Ministry**

We are now operating through four separate Church buildings and have incorporated the Churches of Heaton St Barnabas, Heaton St Martin, Gillington St Philip's and also Manningham St Paul's within one Parish.

We continue to visit local schools for worship facilitated by both clergy and members of the church. We are delighted that the children from local schools regularly visit the Churches particularly at Christmas and Easter to learn more about Jesus.

Our relationship with Bradford Grammar School has grown and in particular, both the Vicar and the Curate continued during the year to lead many memorial services highlighting centenary milestones in the First World War.

Some members of the parish are unable to attend church due to sickness or age. Our Ministry team have visited those who have requested visits, to celebrate communion with them either in their homes or in hospital.

We held a film themed Lent course based on the film “The Way”.

Carol singing around the parish and nursing homes is much appreciated.

Helping those in need is a demonstration of our faith. Mission and charitable giving totalled £8,857

The website continues to attract increasing numbers of visitors, it enables us to reach out beyond our own walls.

Sadly our Beavers and Cubs pack had to cease during the year.

We are fortunate to have the support of Chris Chorlton, Sue Jennings and Denise Poole as our licensed clergy following the retirement of Alistair Helm during the year. We also pay tribute to others who take services especially Mary Fisher, Cathy Milford and Calvin Ward with Permission to Officiate. Also Alistair and Sharon Bavington, Roland Clark and Ian Fletcher offer us a great service as they minister to us in their role as Licensed Lay Ministers.

## **Discipleship**

It is a priority of the parish to enable members of the congregations from across the parish to engage with vehicles of discipleship that help them to grow in their faith and help others to discover faith in Jesus.

To this end three discipleship groups have been established across the parish: One meets on a weekday evening, and two during the daytime. Over 2018 the parish ran an In-House Alpha in each of these groups, along with using

Alpha material in Sunday services. This was with the intention of running an outreach Alpha course in 2019

A Discipleship Group has continued to meet on a Wednesday afternoon at St Paul's, but over the year this has gradually changed from being a group primarily for Farsi speakers, to a much more mixed group. Although the group takes time to translate what is said into Farsi, people now attend from a wide variety of cultural background: many who have contact with the church at some other point in the week, and the majority of whom are in the younger age bracket of the church congregation.

### **Breakfast Church**

Breakfast Church has continued on the first Sunday of each month at St Paul's and on the fourth Sunday at St Martin's. The intention of this new style of worship is to make our services truly accessible to all – especially those without a Church background.

Both the children, and the youth who attend enjoy this service: they often ask when the next one will be, and seem to make an effort to attend. The service at St Paul's is well attended by both the African and Persian members of the congregation. There is often a wonderful mix of age group, background, and nationality: the service is supported by several of the older members of St Paul's congregation.

The use of a variety of media to convey one message enables everyone to encounter God, and each other, in a way that builds faith and relationship as church family.

### **Children**

#### **St Martin's Junior Church**

This year St Martin's Junior Church underwent a slight transition, in order to accommodate the wide age range we now have. We now run a small creche, a primary aged junior church, and a secondary age junior church. Each group is small in number but they are growing spiritually. We have subscribed to a new curriculum for the older children, using the excellent 'Energize' youth resource, which is web-based and includes great teaching and worship

videos. The junior church operates every other week thanks to four able volunteers. On alternate weeks the children join with the rest of the congregation for Breakfast Church and the All Age Service. A couple of our young people helped to lead worship during one of our family services...the first of many, we hope.

### **St Paul's Sunday School**

The Sunday schools continue to meet during the Sunday morning services and sometimes use Scripture Union Light material called Splash (5 – 7 year olds) plus extras. Older children also use online material from Energize by Urban Saints.

At St Paul's there has been an increase in the number of younger children we have been recently teaching which provides its own challenges.

We continue to use as much interactive material as possible including TV/video, drama and sometimes a data projector and laptop. The young people are gaining in confidence and learning to express their faith in a safe environment. We've been pleased to welcome children from many different backgrounds including from African, Slovakian and Pakistani heritage. Sunday school operates 3 Sundays out of 4.

Some of our young people helped pack 31 shoeboxes for this year's the Christmas appeal – a very enjoyable time and productive. Thank you for all the help we have received from different members of the congregation. We made an enormous variety of hats this year – more than one for each shoebox.

### **St Philip's Sunday School**

Sunday School takes place in the church hall on the first three Sundays of every month and All Age worship on the fourth Sunday.

There are five of us involved in the team – thank so much for the time you spend nurturing our young people.

In October 2018, St. Philip's hosted a weekend with the singer/song-writer, Ishmael (Ian Smale). At the Sunday morning service we were very pleased to be

joined by all the Sunday School children from St Paul's church. We had a very lively time of worship together.

We are pleased that one of our Sunday School members has started to attend the U:NITE Youth group this year. It is very encouraging to see her improving her language skills and gaining confidence in this way.

## **Deanery Synod**

The Deanery Synod provides the PCC with an important link between the parish and the wider structures of the church. As the new structures of the Diocese are being introduced this forum is particularly important for informing the parish of any developments in the new Diocese.

Main areas of discussion in the year have been about:

Inequality – our Deanery motion to Diocesan Synod was fine tuned and now awaits debate by General Synod. We looked at Environmental issues, Disability Issues and issues in the Sudan led by John Poole.

## **Outreach**

### **Inn Churches**

We once again hosted a week at St Paul's where we provided a bed for homeless men and women as part of a city wide initiative to help the homeless. Guests receive an evening meal and breakfast, we also supplied some packed lunches. The guests were mostly young white British men with one from Eastern Europe (very different from recent years) A few of the guests also attend the Friday lunchtime cafe.

We had 52 volunteers this year from 12 different churches and provided 68 beds for up to 12 men.



## **Sharakat - شراکت**

Sharakat is a name given to various of the activities carried out at St Paul's Church. It means 'Partnership' in Urdu. We are extremely grateful to our co-ordinator Michelle Moyle for all her work in connection with this. It has been a busy year for this work with lots going on as our groups continue to evolve to meet the needs of the community:

### **Sharakat: Knit Together**

Many ladies like to come to Silver Club early as they use public transport and so Knit Together is mainly ladies arriving early for Silver Club. The ladies usually bring their own knitting projects to work on. The knitting group begins at the same time as the English class for new arrivals and some of the ladies have been getting to know the Iranian and Congolese people attending. During the year the ladies made flowers and leaves to decorate the church garden for Easter.

### **Sharakat: The Silver Club**

Around 25 people attend the Silver Club each week, these are mostly women of Pakistani heritage. The access bus brings 15 ladies to the group and takes them home each week. Without this transport many would not be able to attend the group. The group enjoys games and craft activities. We have an exercise instructor attending the group once a fortnight which is very popular, some ladies come just for exercise.

Our links with HALE continue to grow and they have visited the group for a number of cook and eat sessions this year.

In June we took the group to visit Masham along with asylum seekers and refugees from our Monday drop-in. The church in Masham hosted us and prepared food with a few of our group helping with the BBQ. We plan on visiting the church in Masham again in 2019.

We invited Punjabi Roots to join us for our Eid party in September, they led a 30 minute workshop which the group loved. Some of the ladies even started

dancing in the church aisles! A group from the church in Masham joined us for our Eid party which involved the dance workshop and food afterwards

### **Sharakat: Scones and Samosas**

Around 12 ladies attend this group each week. The majority of the ladies that come are Pakistani but we also have a couple of English and American women attending. We cook something different each week and the ladies that attend take turns in leading.

In October we took part in the Real People Honest Talk project organised by Near Neighbours. The sessions brought women together from four different community projects, to get to know each other and to discuss difficult issues the community is facing. Many problems were discussed such as drugs, speeding, lack of opportunities for young people, litter and more. The women involved would like to continue to meet and take some of their ideas further.

In November the group took part in a 'Come Dine with me' project. We hosted a meal at St Paul's with people from Westgate Baptist Church attending. We attended a meal at Manningham Mills Community Association with the MS Society Group. We all had a good time meeting new people and enjoying the food.

### **Sharakat: After School Club**

In October we changed how we run After School Club. We have used gaps in the register to bring in a mix of different children. We now have, Pakistani heritage, Congolese, British, and Slovakian children attending the club. Our focus is on helping these children get to know each other better, breaking down stereotypes of the 'other'. This is done through games and crafts that allow for time to talk and share with each other. The new format is working well and the children are enjoying it. Two workers from e:merge join us each week to lead games from 4pm.

### **Sharakat: English Class**

Around 8 people attend the English class each week. The class is mixed ability with people from different countries attending including Pakistan,

Congo, Nigeria, Iran and Afghanistan. The class focuses on speaking. Many of the class stay on for our Monday drop-in.

### **Sharakat: Monday Drop In**

Our Monday drop-in has grown this last year. It's now a very busy group with around 10 people attending each week. The aim of the group is to provide a place of welcome for people to come to, drinks and snack are provided. We also use this group to help support asylum seekers, refugees and anyone else who needs help, mainly through helping with phone calls, letter reading and making appointments with doctors, dentists etc. This group runs alongside the Silver Club and so good relationships are being made across both groups.

### **Sharakat: Drop-In Cafe**

Drop-In Cafe continues to run every Friday throughout the year from 12:30-2:00. It serves a 3 course meal for people who are not well off financially, are homeless, and/or are mainly unemployed. We have between 40 and 60 guests each week. We are seeing an increase in requests for food parcels. The drop-in is popular, we always have a queue outside the church door an hour before cafe opens. In 2019 an advice worker will be based at the drop-in café each week, giving people advice about benefits, housing and immigration. This is funded through Wellsprings Together Bradford.

### **Sharakat: Persian work**

In March 2018 we held our first Nowruz party at St Paul's, for Persian New Year. This is an important celebration for our Persian friends and is a big festival in Iran. We hired an Iranian DJ, had Persian food together and even had fireworks to finish the event. Around 60 people attended the event. We are looking forward to our next Nowruz Party in 2019.

### **Sharakat: School's Work**

At Easter and at Christmas we hosted seven local schools at church for an activity session to learn about Easter/Christmas. In total we had around 600 children visit the church for these sessions, the majority coming from Muslim homes. The children learned about the Easter/Christmas story, took part in Easter/Christmas themed crafts, played games and had a snack. For some of the children this was the first time they had been in a church building.

### **Sharakat: Made In Manningham**

Over 2017 and 2018 we have been involved in a project called 'Made in Manningham', run by Carlisle Business Centre. The project started with community consultations to find out what people thought about the community and what the community needs to move forward. Part of the project is to encourage and support community enterprise.

In August 2018 we received funding for our own community enterprise project; making tops for women clergy. The project currently involves an Afghan women that attends our groups but more people are likely to be involved in the coming months. We almost have a product ready to sell and we hope that the project will take off in 2019.

### **Sharakat: Summer Trips and Party**

We were excited to be part of Westbourne School Summer Fair this year, our Scones and Samosas group made chaat to sell. We sold out really quickly and will make more next year.

We arranged two coach trips this year, one to Whitby and one to the Lake District. We had nice weather for both trips. The Whitby trip was aimed at families and we took over 50 people altogether. We enjoyed playing in the sea, walking around the town and eating fish and chips. We took around 30 people to the Lake District, some people went on a boat trip while others went for a walk around the lake.

In summer we held our first Manningham-on-sea event. This was a fun event to bring the community together. We made a sand pit that also had water at one end, it was well used! We also had donkey rides, an inflatable slide, smoothie bike, ice cream and food for sale.

### **St Barnabas: Mustard Seed**

This year has seen the beginning of The Mustard Seed Project at St Barnabas. In January 2018 we launched our weekly drop-in. We organise a range of activities from 11am until 3pm, including adult colouring, board games and chair based aerobics. Tea, coffee and biscuits are always available and we

provide lunch for those who are in around noon. We have cooked a number of different recipes together as a group, including pakoras, soups and chapattis. Around 8 people attend for lunch each week with up to 18 people attending later in the afternoon when we have chair based aerobics available for £1.

We made the most of the summer weather and enjoyed a couple of BBQ's together in the church garden. We also found the church garden a lovely place for chair based aerobics when the village hall was very hot in summer.

In summer we also enjoyed a trip together to Yorkshire Lavender. We enjoyed a walk around the garden, a talk about how to grow lavender and even Lavender ice-cream!

Good relationships have been formed in the group as people discover common interests such as travel, photography and work experiences. A number of people attending the drop-in have worked as sewing machinists and like to share stories. A lady of Kenyan-Muslim heritage used to make clergy shirts for Seymour Shirts and so she brought in some collar samples and taught us how she made them. Other people have brought in photographs to share their travel stories with the group. We are seeing a regular group of attendees being formed and two people from this group are currently attending the Alpha Course.

In October we took over responsibility for the Toddler Group at the Village Hall. The group has been running for many years, originally twice a week, but then due to funding cuts just once a week. The group is well known in the area as it has been running for many years, it is also well attended by local mums with around 15 children plus mums and carers attending each week.

Thursdays are now a busy day at the village hall with something for everyone at some point during the day. We are planning another round of advertising in spring to try and increase numbers at the drop-in.

### **St Barnabas: Bonfire and Gala**

The St Barnabas bonfire continues to be a focal point for the community each November as does Heaton Gala in which we play a part in partnership with others in Heaton.

### **St Martin: Library – Heaton Hub**

2018 was an eventful year for the new Community Library, under the banner of Heaton Hub. The library opened in February, and was staffed for a few hours a week by a small group of volunteers.

Over the following months, the volunteer base grew to 10, from within St. Martin's Church and the local community. The library times then began to include other activities, such as a Book Club, a pre-school story time, class visits from the local primary school, school holiday workshops and craft days.

Towards the middle of the year the Hub also began to take on life, with the introduction of Slimming World (every Saturday), Rhythm Time (every Thursday) and other short-term groups or activities, such as Healthy Heaton events (bike workshop) and community meals and a pilates class.

The Hub's Christmas party in December was very well attended by the local community and confirmed that the Library and Hub is serving the community well and becoming a focal point in Heaton.

We look forward to expanding our library hours in 2019 and reaching out to more sections of our community through new groups run from the Hub.

### **St Philip's: Maryam Project Report.**

Maryam Project continues to thrive. We have around 25-30 women to each English class Monday and Tuesdays, and around 12 to the sewing/craft class on Wednesdays. English teaching focussed around the environment, and we continued to push the council and In Communities re fly tipping in the area, and managed to get more signs put up near the church regarding fly tipping and litter. We also went on some local trips to Chellow Dene and Baildon Community Gardens. Four ladies and Tessa also passed an Emergency First Aid at Work course which was a big achievement. We continue to work

closely with the children's centre, particularly through Girlington Growers which meets to do more planting and litter picking and uses the church to serve refreshments.

A number of ladies have passed their B1 and Life in the UK tests. We try to get speakers in where possible, and have recently had a talk from the Hate Crime Alliance about internet safety. Ladies also attended the Near Neighbours Real People Honest Talk and Forced Marriage Consultation, as well as a meeting with the Bishop and others about the Bradford Integration Strategy.

Funding from Well Bradford paid for some cookery classes Sept – Dec 18. Cath Bromwich used the time to make healthy meals that were geared toward families with children. She has stayed with us, coming to help on Tuesday's as part of her college course placement.

The craft group draws a slightly different group of ladies. Items that have been made were sold this year at two craft sales, one at Carlisle business centre and one at Victoria Hall Saltaire. The money raised goes half to Maryam Project and half to a charity of the ladies choosing. Some of the money also paid for a professional rag rug maker, whom we met at Saltaire, to come and run two workshops, everyone made a seat pad! The group is now working with the Peace Museum on some patchwork, and are re-covering the church hall seat cushions.

## **Social Committees**

Events have been organised throughout the year in order both to have fellowship, to relate with the local community and to raise funds. Thank you for all your hard work.

## **Ecumenical Relationships**

### **Girlington, Heaton and Manningham Churches Together**

Churches Together United Service for the Week of Prayer for Christian Unity was held at St Philip's, Girlington, and was followed by a bring and share lunch. Well over a hundred Christians attended; St Philip's and the Church of God of Prophecy worship groups led our praise; the U:nite Youth Group and Albert Gayle led the reflection on the theme prepared by the churches of the Caribbean, "That all may be Free"; while the large children's group made

paper chains and brought them to the front at the end to remind us that chains can also link us together for the good. The offertory for financing Pentecost in the Park raised £500.

The Women's World Day of Prayer Service in March was cancelled because of snow, but Haworth Road Methodist and St Martin's did use the very good material on caring for creation, "All God's Creation is Very Good", put together by the women of Suriname, at a service in August.

There were Lent Study groups hosted by St Martin's based on "The Way" and some of us enjoyed the fellowship of the breakfast meditations at St Cuthbert's Unity Hall. As usual there was an Easter Dawn Service on Heaton Hill and for the egg rolling, egg hunting and egg eating which followed.

Collecting for Christian Aid Week took place in the second week of May, coinciding with the ten days of prayer for "Thy Kingdom Come". Useful resources linking the two themes was prepared by Christian Aid: "God's Kingdom is Stronger than Storms".

Churches together Picnic in the Park was hosted by Bradford Family Church on 3 June. Members attended both the Anglican "Thy Kingdom Come" gathering at Bradford Cathedral and the Methodist "Thy Kingdom Come" gathering at the South Leeds stadium.

Churches Together are responsible, through the management committee, for The Ark in Heights Lane and have an ongoing commitment to support the Manningham Advice Project in Lumb Lane. We give thanks that many individuals work and volunteer as Christians in our area and in our city, and witness both through their work and as volunteers. Into the future we all continue to need each other's prayerful support.

## **The Church Buildings**

### **Including Fabric Goods and Ornaments**

The church fabric and registers are well maintained and in reasonably good order. We have been asked to store Electronic images of the church silver and valuables on the cloud. This is under way.



Our annual fire safety checks are up to date as is PAT testing of all electrical items.

### **St Paul's**

Plans are well in hand for refurbishment of the North Rooms. The Church roof is a cause for concern. The roof is in need of replacement and during 2015 the building was placed on the "Heritage At Risk" register.

We believe that the outstanding works still to be carried out will, in total, cost a further £500,000 to be funded by grants, following changes at Heritage Lottery it is not currently certain that a grant will be available to us for the roof work and this is a major cause of concern.

The Church boiler has only a limited future life and will need replacement at some stage.

### **St Barnabas**

An outbreak of rot was detected by the Architect that has been treated as a matter of urgency. There has also been an issue with plasterwork.

### **St Martin**

Externally, our lightening conductor has been tested, the gutterings cleaned and defective roof tiles replaced.

A new heating system was installed in church following the condemnation of the boiler earlier in the year.

Another generous donation has meant that we have now installed a projector in church.

### **St Philip's**

It is anticipated that major and expensive work will be required on the wall and window of the south semitranssept, possibly involving the removal of some glass, repairs to the stone tracery and cill, stone repairs externally and re-fixing of glass and protective cover.

Other items from the Quinquennial Report are noted and in hand.

# **Risk Management**

The PCC has a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the PCC face;
- The establishment of policies, systems and procedures to mitigate those risks;
- The implementation of procedures designed to mitigate or manage any potential impact on the PCC should those risks materialise.
- Safeguarding is an area of potential risk that is considered as a standing item at each PCC meeting.

The PCC is aware that the condition of the buildings results in a financial risk to the PCC. We are dependent on grant funding to finance the necessary works to enable the buildings to have a long term future. Attention on non financial risks focuses on safeguarding, health and safety and food hygiene. The PCC has robust policies in place in all these areas.

## **Financial Review**

This is the first time that figures from the four churches have been merged into one account. It's not possible to do that perfectly as account headings were not interpreted in the same way at each church, but the general picture is clear.

It is noticeable that income in 2018 was £53,000 lower than the previous year. Most of that is due to £33,500 windfall income in 2017, but £19,000 of the drop is found in 'Voluntary Income' which, having been identified, is something the PCC will look at particularly.

Expenditure in 2018 was up £6,800 but almost entirely from restricted (project) funds. We paid £82,700 share, which roughly approximates to the cost of 1.5 stipendiary clergy, including all associated costs. The difference between that and the full cost has been contributed by other parishes, for which we have cause to be grateful. In 2019 we are requested to contribute

£74,300, a lower figure because we now have a lower staffing level assigned to the parish.

Our general (unrestricted) assets fell by £17,700 whilst the project (restricted) funds rose by £11,000. The latter is to do with timing of receipt of grants. The main causes of the former come from £16,200 general expenditure higher than income at one of the churches, and installation of a replacement boiler at another, which required that church to take out a loan.

In 2019 there is work to be done so that all four churches improve recording financial transactions on the same basis, and work to be done to raise income to support the ongoing mission and ministry conducted through them.

### **Reserves Policy**

Our church's financial sustainability is reliant on the voluntary giving and efforts of a small number of members. The Parochial Church Council therefore aims to maintain General Reserves at a level which ensures that six months of core activity could continue during a period of unforeseen difficulty. For the current year this is estimated to be £75,000. The actual balance at year end was £86,540 which is marginally higher than this target.

In addition we also have £22,000 set aside for the purpose of building works designed to maintain and develop our facilities in a way that meets modern, community needs. Such building works are very costly

## **Volunteers**

We would like to publically thank all the volunteers who work so hard to make our church life what it is. We especially remember those who work quietly away in the background making sure the little things that make so much difference just happen.

# Structure, governance and management

The Parochial Church Council (PCC) of Gírlington, Heaton & Manningham is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure.

The PCC became a Registered Charity No. 1169954 on 31st October 2016.

The Charity changed its name from the PCC of St Paul's Manningham to the PCC of Gírlington, Heaton & Manningham on 1st July 2018.

The method of appointment of PCC members is set out in the Church Representation Rules.

All members of the congregation are given opportunity to register on the Church Electoral Roll and to stand for election to the PCC at the Annual Parochial Church Meeting (APCM). The next APCM is to be held on 28th April 2019.

PCC members are responsible for making decisions on all matters of general concern and importance to the life and action of the Church, including deciding on how the funds of the PCC are to be spent.

Since July 2018 the full PCC has met 5 times with an average level of attendance of 87%. A Standing Committee met at other times. There are also Teams, responsible to the PCC, that focus on a particular aspect to see work progresses:

**Outreach:** *to help to care for our community by sharing God's love.*

**Pastoral:** *pastoral care for our church members*

**Discipleship:** *to help to planning services and tackle new ideas.*

**Youth:** *to help plan ways to give the Christian option to young people.*

**Resources:** *caring for our church buildings and our resources.*

**Sharakat:** *a management group, planning with our Community Worker.*

# PCC Membership

## Ex Officio:

Incumbent	Vacant (The Rev Canon Alistair Helm to 28 October 2018)
Associate Priest	The Reverend Christopher Chorlton
Curate in training	The Reverend Sue Jennings
Associate Priest	The Reverend Denise Poole (from 1 <sup>st</sup> July 2018)

## Churchwardens (until 30 June 2018)

David Hartley  
Pippa Prince  
Nora Whitham MBE  
Peter Burnley  
Jenny Griffin  
Ann Brown  
Nigel Bull

## Churchwardens (From 1 July 2018)

Michelle Moyle  
Nora Whitham MBE  
Dianne Excell  
Jenny Griffin  
Ann Brown  
Nigel Bull  
Andy Bilham

Reader  
Deanery Synod

Alistair Bavington  
Roland Clark  
Nora Whitham MBE  
Sharon Bavington  
Terence Fry  
Heather Grinter  
Ian Fletcher

## Elected Members:

Joanna Allan  
David Hartley  
Neil McEwan  
Margaret Burnley  
Zarine Billam  
Susan Mitchell  
Patricia Kitchingman  
Jeffrey Barrett

## Other positions of responsibility

Development Worker	Michelle Moyle
Iranian and new arrivals worker	Elham Mirbak
PCC Treasurer	Roland Clark
PCC Secretary	Joanna Allan
Gift Aid Secretary	Alison Robertshaw
Churches Together Representatives	Joanna Allan & Heather Grinter
Child Protection & DBS Officer	Susan Mitchell
Vulnerable Adults Officer	Susan Mitchell
Disability Officer	Jenny Madden
Electoral Roll	Neil McEwan
Health and Safety & Fire Officer	Andy Billam

Following are our Accounts for 2018. Please note that due to the merge of 4 sets of accounts **these have not yet been independently verified.**

# Parish Church Council of Girlington, Heaton & Manningham

registered charity no: 1169954

## Statement of Financial Activities for year ended 31st December 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total This Year £	Total Last Year £
<b><u>Income &amp; endowments:</u></b>						
Voluntary income	2a	99,566	66,943	0	166,508	175,098
Church activities	2b	1,261	0	0	1,261	1,723
Fund raising activities	2c	24,049	1,745	0	25,794	29,352
Investments	2d	855	5,280	0	6,135	5,817
Other income	2e	6,268	370	0	6,638	38,181
<b>Total</b>		<b>131,999</b>	<b>74,338</b>	<b>0</b>	<b>206,337</b>	<b>250,171</b>
<b><u>Expenditure:</u></b>						
Work of the Church	3a	143,276	58,150	0	201,426	190,047
Mission & charitable giving	3b	5,331	3,526	0	8,857	7,227
Raising funds	3c	338	1,857	0	2,195	3,147
Other		718	0	0	718	5,924
<b>Total</b>		<b>149,663</b>	<b>63,533</b>	<b>0</b>	<b>213,196</b>	<b>206,345</b>
<b>Net Income/(Expenditure)</b>		<b>(17,664)</b>	<b>10,805</b>	<b>0</b>	<b>(6,859)</b>	<b>43,826</b>
Revaluation gains on investments		0	0	93	93	1,568
<b>Net movement in funds</b>		<b>(17,664)</b>	<b>10,805</b>	<b>93</b>	<b>(6,766)</b>	<b>45,394</b>
Total funds b/ fwd at 1st January		148,558	92,781	105,368	346,706	301,312
<b>Total funds carried forward</b>		<b>130,895</b>	<b>103,585</b>	<b>105,460</b>	<b>339,940</b>	<b>346,706</b>

The comparative figures for each fund for last year are given in Note 9 below.  
The Notes on pages 3 - 8 form part of these accounts.

# Parish Church Council of Gillington, Heaton & Manningham

registered charity no: 1169954

## Balance Sheet as at 31st December 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total This Year £	Total Last Year £
<b>Fixed Assets</b>						
Tangible		3,300	-	85,000	93,300	83,300
Investments	5	-	-	15,460	15,460	15,368
		<u>3,300</u>	<u>-</u>	<u>100,460</u>	<u>108,760</u>	<u>98,668</u>
<b>Current assets</b>						
Cash at Bank and in hand		130,209	104,016	-	234,225	234,912
Debtors	6	8,410	660	-	9,069	15,440
		<u>138,619</u>	<u>104,676</u>	<u>-</u>	<u>243,294</u>	<u>250,352</u>
<b>Creditors:</b> amounts due within one year	7	7,524	1,090	-	8,614	12,313
		<u>131,095</u>	<u>103,585</u>	<u>-</u>	<u>234,680</u>	<u>238,039</u>
<b>Net current assets</b>						
		<u>131,095</u>	<u>103,585</u>	<u>-</u>	<u>234,680</u>	<u>238,039</u>
<b>Total Assets</b>						
<b>less current liabilities</b>						
		<u>134,395</u>	<u>103,585</u>	<u>100,460</u>	<u>343,440</u>	<u>336,707</u>
<b>Creditors:</b> amounts due after one year		3,500	-	-	3,500	-
		<u>130,895</u>	<u>103,585</u>	<u>100,460</u>	<u>339,940</u>	<u>336,707</u>
<b><u>TOTAL NET ASSETS</u></b>		<u>130,895</u>	<u>103,585</u>	<u>100,460</u>	<u>339,940</u>	<u>336,707</u>

<b><u>PARISH FUNDS</u></b>		<b>Total This Year £</b>	<b>Total Last Year £</b>
Unrestricted funds	8a		
Designated funds		44,355	49,361
General fund		<u>86,540</u>	<u>99,197</u>
Total unrestricted funds		130,895	148,558
Restricted income funds	8b	103,585	92,781
Endowment funds	8c	105,460	105,368
		<u>339,940</u>	<u>346,706</u>

The Notes on pages 3 - 8 form part of these accounts.

Approved by the Parish Church Council and signed on its behalf by:



# Parish Church Council of Gillington, Heaton & Manningham

## Notes to the Financial Statements for the year ended 31st December 2018

### Accounting policies

#### a Basis of preparation

These financial statements have been prepared under the Charities Act 2011 and in accordance with current Church Accounting Regulations governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 2016 as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities. The PCC is a public benefit entity within the meaning of FRS102.

They have been prepared under the historical cost convention, except for investment assets which are shown at market value. They include all transactions, assets and liabilities for which the PCC is responsible in law.

#### b Accounting period

These accounts are for the twelve month period to 31st December 2018. On 1st July 2018 the parish of Gillington, Heaton and Manningham was created by the merging of four separate parishes. From 1st July 2018 the PCC of Gillington, Heaton and Manningham controlled all assets, liabilities and contractual obligations of the PCCs of St Philip's Gillington, St Barnabas Heaton, St Martin's Heaton, and St Paul's Manningham. Their accounts have been aggregated to create these accounts and the 2017 comparative figures..

Prior period figures shown are for the full twelve month accounting year of 2017.

#### c Fund accounting

Funding reported as **Unrestricted** is income received without restrictions, which can be used by the PCC for any purpose. Such funding set aside by the PCC for planned expenditure is distinguished as **Designated** Funds.

Funds shown as **Restricted** are (a) donations or grants received for or invited by the PCC for a specific object: the funding may only be expended on the specific ends for which it was given. Or (b) income from trusts which may be expended only on those restricted ends provided in the terms of the trust. Any balance remaining unspent on a Restricted Fund at the year end is carried forward as a balance on that fund.

**Endowment** Funds represent capital which must be retained permanently, the income derived from the endowment being used in accordance with the directions with which the endowment was originally given.

The PCC does not usually bank each fund separately.

#### d Statement of Financial Activities

Income and endowments are included in the Statement of Financial Activities when receipt is probable, the PCC becomes entitled to use them, and the amounts due are readily quantifiable.

Expenditure is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable.

Income and expenditure is accounted for gross, according to the information received.

#### e Balance Sheet

In accordance with s10(2)(a) and (c) of the Charities Act 2011, consecrated and beneficed property is not included in the accounts.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are alienable property, listed in the Church's inventory which can be inspected at any reasonable time.

## Notes to the Financial Statements for the year ended 31st December 2018 - continued

### 1e *continued*

Freehold land and buildings are held in trust by either the PCC or by Leeds Diocesan Board of Finance as Custodian Trustee. Valuation of freehold land and buildings is either market rate or the historical valuation where a market value is not readily determinable. The currently estimated residual value of the properties is not less than their carrying value, and their remaining useful life exceeds 50 years. Any depreciation charge is deemed immaterial. An impairment review is carried out at each year end.

Fixtures, fittings and equipment used within church premises are depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £5,000 or less are expensed when the asset is acquired. No attempt has been made to reinstate historic costs or to estimate notional depreciation on assets purchased prior to January 2015.

No items of fixtures, fittings or equipment are currently subject to depreciation.

2a Donations & legacies	Unrestricted £	Restricted £	Endowment £	Total £	2017 £
Gift Aided planned giving	54,703	232	-	54,935	63,643
Other planned giving	5,866	50	-	5,916	6,843
Weekly collections	9,720	-	-	9,720	10,156
Other donations	3,033	11,826	-	14,860	16,578
Tax receivable by Gift Aid	19,700	1,518	-	21,218	27,163
Legacies	5,024	-	-	5,024	500
Grants	1,519	53,316	-	54,835	50,215
	99,566	66,943	-	166,508	175,098

'Other planned giving' represents regular giving received via the envelope scheme, standing order or private stewardship scheme, for which no tax recovery can be claimed.

'Grants' include £1,519 (£2,429 in 2017) Government funding towards VAT incurred in making repairs on a listed place of worship.

### 2b Church activities

Service fees	1,261	-	-	1,261	1,723
	1,261	-	-	1,261	1,723

### 2c Fund raising activities

Events	3,268	1,745	-	5,013	8,786
Hall lettings	20,781	-	-	20,781	20,566
	24,049	1,745	-	25,794	29,352

### 2d Investments

Dividends, interest & income from property	855	5,280	-	6,135	5,817
	855	5,280	-	6,135	5,817

### 2e Other income

Insurance claims	5,739	-	-	5,739	179
Surrender of lease	-	-	-	-	33,500
Other	529	370	-	899	4,502
	6,268	370	-	6,638	38,181

Notes to the Financial Statements for the year ended 31st December 2018 - continued

	Unrestricted £	Restricted £	Endowment £	Total £	2017 £
<b>3a Work of the Church</b>					
Parish Share	79,458	3,250	-	82,708	71,673
Clergy expenses	470	-	-	470	3,008
Church service requisites	876	468	-	1,343	4,656
Heating, lighting & water	13,665	4,605	-	18,271	13,467
Insurance	7,573	1,780	-	9,353	8,798
Cleaning	2,620	650	-	3,270	422
Parish mission	3,081	34,079	-	37,159	25,340
Missional community	-	1,219	-	1,219	-
Work with Adults	1,378	-	-	1,378	615
Work with Children	5,564	500	-	6,064	6,405
Social events	433	-	-	433	81
Gifts & honoraria	88	-	-	88	-
Fixtures, fittings & equipment	3,110	2,230	-	5,340	8,698
Maintenance	17,361	9,370	-	26,731	24,040
Maintenance - church house	70	-	-	70	9,571
Church grounds	1,408	-	-	1,408	2,251
Church office & administration	1,546	-	-	1,546	8,329
Legal fees	4,573	-	-	4,573	2,693
	143,276	58,150	-	201,426	190,047

Parish mission

'Parish Mission' represents all the activity of the Church beyond its immediate membership, excluding the cost of provision of premises. It includes the community work delivered at each of our four church centres, creating meeting points engaging with our neighbourhood especially in the interfaith context and weekly Drop In Cafés for those living on the breadline. It also includes a weekly children's After School Club, and providing for homeless adults through Inn Churches.

**3b Mission & charitable giving**

Church overseas	1,480	3,145	-	4,625	3,484
Relief & development agencies	463	115	-	578	494
Home mission & other					
Church societies	3,242	81	-	3,323	2,575
Other charities	146	185	-	331	674
	5,331	3,526	-	8,857	7,227

**3c Raising funds**

Stewardship schemes	247	-	-	247	35
Events	91	-	-	91	857
Property costs	-	1,857	-	1,857	2,255
	338	1,857	-	2,195	3,147

**4 Staff costs and transactions with members of the PCC**

During the period of these accounts the PCC employed three community workers part-time. No employee was paid over £60,000.

	Unrestricted	Restricted	Endowment	Total	2017
	£	£	£	£	£
Wages and salaries	1,558	23,501	-	25,060	16,387
Employer's NIC costs	-	-	-	-	-
Employer's pension contributions	-	161	-	161	30
	1,558	23,662	-	25,221	16,418

No PCC member or persons closely connected to them or related parties received any payment for services as a PCC member, or had personal expenses reimbursed. During the six months of these accounts, one employee was elected to the PCC. Their remuneration continued to be for their job description and not for their additional service as a PCC member.

**5 Investments**

Six endowments are invested in the CCLA CBF Investment Fund with Leeds Diocesan Board of Finance as custodian trustee. Three of the endowments are Income Shares, yielding dividend payments to the PCC. The other three are Accumulation Shares which will not yield income until 2048: the PCC drew capital from them in 1988 and is required to leave them untouched for 60 years whilst the capital value is restored.

	Number of Shares	Market Value 1st January	Dividends received	Market Value 31st December
Accumulation Shares	268.32	£ 9,711	£ 0	£ 9,889
Income Shares	345	£ 5,656	£ 188	£ 5,571
	613.32	£ 15,368	£ 188	£ 15,460

No shares were purchased or sold during the year.

From information received, Trust Fund 172 'Manningham - Parkinson', valued at 31st December 2017 as £555, is held by the Diocese of Leeds for specific building maintenance at St Luke's Church, Victor Road, a purpose which the PCC cannot fulfil. The investment is not included in these accounts.

	2018		2017	
	Unrestricted	Restricted	Unrestricted	Restricted
	£	£	£	£
<b>6 Debtors</b>				
Tax recoverable	5,138	432	11,059	48
Accrued income	629	-	2,479	-
Prepayments	2,202	228	1,064	12
Rents due	441	-	778	-
	8,410	660	15,380	60
<b>7 Liabilities</b>				
Building works	-	-	7,050	-
Accruals for other costs	6,524	1,090	1,763	-
Loans	4,500	-	-	-
Third party funds	-	-	-	3,500
	11,024	1,090	8,813	3,500

Heaton Village Hall operates as a separate entity under its own constitution. However there is a contingent liability on the PCC in respect of any deficit arising there from. No such deficit has yet arisen.

8a	Unrestricted Funds	Balance at January 1st £	Income £	Transfers £	Expense £	Bal Decem
	General Fund	99,197	126,000	(2,000)	136,658	
	Designated Funds					
	Building works	24,161	291	-	4,952	
	Mustard Seed project	5,200	463	-	2,808	
	Mission & Charities	-	5,245	-	5,245	
	Heritage Development	-	-	2,000	-	
	Major building works	20,000	-	-	-	
		148,558	131,999	-	149,663	

5% of regular voluntary giving at St Paul's and 10% at St Philip's was designated for giving to **mis charities** chosen by the congregation, symbolising the stewardship the church calls for from its member

Funding was set aside during the year for short term employment of a **Heritage Officer**, to enable St | engage with local heritage themes, improving our ability to use Heritage Lottery funding.

8b	Restricted Funds	Balance at January 1st £	Income £	Expense £	Balance at December 31st £
	<b>Heaton Hub</b>				
	Library	-	350	-	350
	Job Club	1,804	-	432	1,372
	Printer	-	500	500	-
	<b>Maryam Project</b>	6,988	2,930	8,191	1,727
	<b>Mustard Seed</b>	450	5,590	2,650	3,390
	<b>Sharakat</b>				
	Sharakat general	20,807	33,279	23,172	30,913
	Community group work	1,204	157	1,362	-
	Drop In Centre	31	1,057	1,088	-
	Iranian work	5,033	-	5,033	-
	Power to Change	-	750	252	498
	<b>Other activity through St Barnabas</b>				
	Building fund	39,690	-	1,259	38,431
	Choir	266	-	-	266
	Community bonfire	804	737	1,065	476
	Projects	8,256	-	-	8,256
	Tapestry	2,700	-	-	2,700
	<b>Other activity through St Martin's</b>				
	Boiler	-	5,111	5,111	-
	Choir	140	-	-	140
	Flowers	72	33	59	46
	Hymn Books / Projector	150	2,080	2,230	-
	Youth and children	567	-	-	567
	Places of Welcome	-	500	89	411
	<i>sub-total</i>	88,962	53,074	52,493	89,544

Notes to the Financial Statements for the year ended 31st December 2018 - continued

8b continued	Balance at January 1st £	Income £	Expense £	Balance at December 31st £
sub-total brought forward	88,962	53,074	52,493	89,544
<b>Other activity through St Paul's</b>				
Church equipment	1,388	-	-	1,388
Flowers	41	431	409	63
Research and monitor	-	3,500	-	3,500
Youth and children	-	1,830	1,000	830
<b>Curacy Fund</b>	1,944	5,280	4,042	3,182
<b>Inn Churches</b>	446	668	844	270
<b>Missional Community</b>	-	5,220	1,219	4,001
<b>Mission &amp; Charities</b>				
Episcopal Church of Sudan	-	3,714	2,905	809
Church Mission Society	-	240	240	-
Relief & development work	-	81	81	-
Other charities	-	300	300	-
	92,781	74,339	63,534	103,586

8c Endowment Funds	Balance at January 1st £	Gains £	Losses £	Balance at December 31st £
Investments	15,368	93	-	15,461
Freehold land & building	85,000	-	-	85,000
	100,368	93	-	100,461

9 Comparative figures

Statement of Financial Activities for the 12 months ended 31 December 2017

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total for Year £
<b>Income &amp; endowments:</b>				
Voluntary income	118,571	56,527	-	175,098
Church activities	1,723	-	-	1,723
Fund raising activities	27,678	1,674	-	29,352
Investments	537	5,280	-	5,817
Other	36,531	1,650	-	38,181
<b>Total</b>	<b>185,040</b>	<b>65,131</b>	<b>-</b>	<b>250,171</b>
<b>Expenditure:</b>				
Work of the Church	141,023	49,025	-	190,047
Mission & charitable giving	4,928	2,299	-	7,227
Raising funds	892	2,255	-	3,147
Other	2,300	3,624	-	5,924
<b>Total</b>	<b>149,142</b>	<b>57,203</b>	<b>-</b>	<b>206,345</b>
Net Income/(Expenditure)	35,898	7,928	-	43,826
Revaluation gains	-	-	1,568	1,568
Net movement in funds	35,898	7,928	1,568	45,394
Total funds brought forward	112,660	84,853	103,799	301,312
Total funds carried forward	148,558	92,781	105,368	346,706

# **Administrative information**

Saint Paul's Church is sited in Church Street, Manningham, Bradford BD8 7LS

Saint Barnabas Church is situated in Ashwell Road, Bradford BD9 4AU

Saint Martin's Church is situated in Haworth Road, Bradford BD9 6LL

Saint Philip's Church is situated in Thorn Street, Bradford BD8 9QW

It is part of the Diocese of Leeds, within the Church of England and it is a member of the Inner Bradford Deanery.

The correspondence address is:

63 Saint Paul's Road, Manningham, Bradford BD8 7LS

The PCC is also known under the titles:

Parish of Manningham

Parish of St Paul's

Parish of St Barnabas

Parish of St Martin

Parish of St Philips

Approved by the PCC on 17<sup>th</sup> April 2019

and signed on their behalf by the Nora Whitham (PCC Chairman).

